

(1) Activity	Farmer, Carpenter, Blacksmith			Risk assessment carried out by?	Schools Services staff	Date	August 2014		Reference	
							SS14-a			
(2) Task	(3) Hazard	(4) People	(5) Controls		(6) Residual Risk			(7) Action		
What is the Task? (list the Main Tasks, Break down the Activity)	What are the Hazards?	Tick ✓ who is possibly at risk?	What control measures are already in place?	Implemented & Maintained By Who?	S (Severity) x L (Likelihood) = R (Risk)			Risk Rating VL L M H	What further actions/controls are needed?	By who? By when?
					(S) 1-5	(L) 1-5	(R) 1-25			
A Country Walk. Suitable for KS1& KS2. Location: Meet at the Market hall (map ref. 26) <i>All workshops are designed to be led by the Museum team but teachers/school supervisors remain responsible for their pupils at all times during their visit.</i>	Bruises, grazing or cuts from trips and slips outside or inside a building. Bruises/cuts from livestock bites / contamination from faeces. Touch or ingest plants as we explore which could cause allergic reaction.	OPERATOR	Museum 'Important Information for Group Leaders' document issued with booking.	Museum staff and workshop leaders.	3	4	12	M	Verbal reminders at the start of each session to ensure that pupils take care and listen to the instructions of all adults with them, including school staff.	Museum staff and workshop leaders.
		<input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)								
		TEAM	Safety briefing at start of session.		4	3	12	M		
		<input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 5 <18								
		BYSTANDER	Children are constantly supervised by an adult at all times.		4	3	12	M		
		<input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70								
		VISITOR	First aider on site at all times.		4	3	12	M		
		<input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 <18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70								
		Estimated No of People Involved	Water and soap available in lavatories.							
		15 max								

Reviewed By	LH	Date	31.7.15	Reviewed By	NT	Date	18.11.16	Reviewed By		Date	
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Very Low (VL)					Low (L)				Medium (M)			High(H)			
1	2	3	4	5	6	8	9	10	12			15	16	20	25
Trivial					Tolerable				Moderate with Review			Substantial – Stop work/ Implement controls			

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)